

Blochman Union School District
Benjamin Foxen School * 4949 Foxen Canyon Road
Santa Maria, CA 93454 * (805) 937-1148

BOARD OF TRUSTEES SPECIAL MEETING MINUTES
Friday, December 13, 2024
Library
1:00 p.m.

A special meeting of the Blochman Union School District Board of Trustees was held on Friday, December 13, 2024, in the Benjamin Foxen Elementary School Library.

Present: Shannon Clay, Daniella Pearce, Jeania Reasner, Kelly Salas-Ernst. Absent: Thomas Gibbons.

I. Mrs. Clay called the meeting to order at 1:02 p.m.

II. **Organizational Meeting**

A. **Election of the 2025 School Board President. Motion to elect Shannon Clay as the School Board President**

MOVED:	Jeania Reasner	SECOND:	Daniella Pearce
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Absent		

***The Board elects Shannon Clay as the 2025 School Board President.

B. **Election of the 2025 School Board Clerk/Secretary. Motion to elect Kelly Salas-Ernst as the School Board Clerk/Secretary.**

MOVED:	Daniella Pearce	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Absent		

***The Board elects Kelly Salas-Ernst as the 2025 School Board Clerk/Secretary.

C. Election of the 2025 School Board Representative to the County Committee on School District Organization. Motion to elect Daniella Pearce as the School Board Representative to the County Committee on School District Organization.

MOVED: Kelly Salas-Ernst **SECOND:** Shannon Clay
VOTE:
Shannon Clay: Aye **Jeania Reasner:** Aye
Daniella Pearce: Aye **Kelly Salas-Ernst:** Aye
Thomas Gibbons: Absent

*****The Board elects Daniella Pearce as the 2025 School Board Representative to the County Committee on School District Organization.**

- D. Approval of district personnel for Release of Commercial and Payroll warrants:**
- i. Doug Brown, Superintendent**
 - ii. Nancy Shafer, Interim Business Manager**
 - iii. Deanna Barnes, Accounting Assistant II**
 - iv. Kimberly Troeger, School Secretary**

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the district personnel for release of commercial and payroll warrants as presented:**

MOVED: Daniella Pearce **SECOND:** Jeania Reasner
VOTE:
Shannon Clay: Aye **Jeania Reasner:** Aye
Daniella Pearce: Aye **Kelly Salas-Ernst:** Aye
Thomas Gibbons: Absent

- E. Approval of the district personnel to act as District Agents:**
- i. Doug Brown, Superintendent**
 - ii. Nancy Shafer, Interim Business Manager**
 - iii. Samuel Orozco, Special Education Director**

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the district personnel to act at district agents as presented:**

MOVED: Jeania Reasner **SECOND:** Daniella Pearce
VOTE:
Shannon Clay: Aye **Jeania Reasner:** Aye
Daniella Pearce: Aye **Kelly Salas-Ernst:** Aye
Thomas Gibbons: Absent

F. Approval of the Resolution of the Governing Board Delegating Governing Board Powers/Duties.

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the Resolution Delegating Governing Board Powers/Duties as presented:**

MOVED:	Jeania Reasner	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Absent		

XII. PUBLIC COMMENTS - none

XIII. Adjourn

TIME: 1:08 p.m.

MOVED:	Daniella Pearce	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Aye	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Absent		

**RESOLUTION OF THE GOVERNING BOARD
DELEGATION OF GOVERNING BOARD POWERS/DUTIES**

Whereas, Education Code Section 35161 provides that “The governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” and

Whereas, Education Code Section 35161 further provides that the governing board “...may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated;” and

Whereas, the governing board of the BLOCHMAN UNION SCHOOL DISTRICT recognizes that, while the authority provided in Education Code Section 35161 authorizes the board to delegate any of its powers and duties, the governing board retains the ultimate responsibility over the performance of those powers and duties; and

Whereas, the governing board further recognizes that where other Education Code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed;

Now, Therefore, Be It Resolved that, in accordance with the authority provided in Education Code Section 35161, the governing board of the BLOCHMAN UNION SCHOOL DISTRICT hereby delegates to the following officers or employees of the district:

- The authority to make cash and budget transfers between and within district funds as necessary for the payment of obligations of the district effective from the date this resolution is passed through the year-end accrual phase without submitting the transfers as part of a specific board resolution to the following individuals:

Doug Brown
District Superintendent

Nancy Shafer
Interim Business Manager

- The authority to approve Payroll Warrants, (i.e., Pay01 report, and manual warrant requests) to the following individuals:

Doug Brown
District Superintendent

Nancy Shafer
Interim Business Manager

- The authority to approve Commercial Warrants to the following individuals:

Doug Brown
District Superintendent

Nancy Shafer
Interim Business Manager

- The authority to sign contracts, purchase order, quotes and enter agreements (specify amount, if needed):

Doug Brown
District Superintendent

Nancy Shafer
Interim Business Manager

Samuel Orozco
Special Education Director

Passed and adopted this 13th day of December, 2024 by the following vote:

Ayes: Shannon Clay, Daniella Pearce, Jeanina Reasner, Kelly Salas-Ernst

Noes: None

Absent: Thomas Gibbons

Abstain: None

Board President's Signature: _____

Shannon Clay

Date: _____

12 / 13 / 24